

Executive Committee



Jared Vega, Planning Council Chair

Thursday, February 3, 2011
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Jared Vega	AT	Jonathan Harris	EX	Juan Carlos Perez	AT	Keith Thompson
ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>	EX	MiAsia Pasha	AT	Randall Furrow	EX	Ron Hill

Administrative Agent Staff

Rose Conner Jen Hawkins

Guests

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Jared Vega determined that quorum was established with five of eight members present at 5:10 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the November 5, 2010 meeting. No corrections were voiced.

Administrative Agent update

Rose Conner provided a utilization report (see attached) and discussed:

- The RFP for central eligibility will be finalized close to the new grant year. This will be very important with the changes in AHCCCS
- The jail outreach program is under way. The care coordinator will begin meeting with clients the week of February 7th.
- The Early Intervention Strategies are being implemented. A six-week project to engage clients to access direct dental services is under way.
- John Sapero and Seema Sewell wrote a position paper for the jail testing initiative. Nearly 16,000 people could be tested by the initiative.
- The AA's QM Committee met for a Part A orientation. The next meeting will be in May.
- ADAP enrollment for January returned to about 1000 clients. The ADAP Assist program will begin to enroll clients in February. An estimated 55 clients will be enrolled in the high-risk pool by March.
- The AHCCCS co pay assistance program implemented in December has realized less than anticipated utilization. Of the estimated 465 clients identified as possibly needing assistance, approximately 145 have utilized the service.
- Provider site visits are being completed on schedule.
- HRSA announced that 50% of GY 2010 formula funding will be awarded to Part A programs at the beginning of GY2011. This is due to the lack of an approved federal budget. The AA will work with providers to engage short-term contracts until the remaining award amounts are announced.
- HRSA also announced that monitoring standards will be provided shortly.

MEETING MINUTES *continued*

Council Chair Update

No update was provided.

Review of CHPS Committee Work: Oral Health Services service delivery

Rose Conner related the CHPS Committee tasked a special work group to develop recommendations for future Oral Health Services, to both maximize funding and ensure full utilization of the program. Rose presented the guidelines developed by the group (available from PCS).

John Sapero provided an overview of the process used to develop the guidelines, and related the CHPS Committee felt it was important for additional input from consumers and the full Council before final recommendations were made. Rose Conner discussed the procurement challenges and contracting issues that would exist if the program was changed immediately.

The committee asked clarification questions related to the recommendations.

The committee reached a consensus to begin educating the Planning Council on how Oral Health Services were delivered. Additionally, a strategy will be developed to gain consumer input.

Reallocations

Rose Conner reviewed the proposed reallocations presented during the AA Update.

MOTION: Randall Furrow moved to approve the reallocations recommendations as presented. Mark Kezios seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Review of Planning Council Committee Structure and GY 2011 Meeting Schedule

John Sapero provided an overview of committee member participation, the meeting schedule for GY 2010, and the challenges some Council members were having with participation due to cancelled meetings. John recommended that the Planning Council consider ways to change its workflow, so that individuals could participate more fully in allocations and planning processes.

The committee reached a consensus to present this issue to the full Planning Council for discussion.

MEETING MINUTES *continued*

Committee/Work Group reports

Allocations: Jared Vega related the committee did not meet.

Community Health Planning & Strategies Committee: John Sapero related the committee was developing strategies to address potential changes in AHCCCS enrollment guidelines. Additionally, the committee is monitoring the implementation of the ADAP Assist program.

Education & Empowerment: Jonathan Harris discussed the committee had cancelled their January event, and was going to meet with community members to collaborate on ways to get other entities involved in the planning/presentation of events.

Membership: Randall Furrow discussed the committee would be moving to quarterly meetings.

Rules: No update was provided.

Standards: John Sapero discussed the committee will begin reviewing QM data provided by the Part A program.

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

Reallocations

Committee Structure

Action Items to be completed by the next meeting:

Task	Assigned To

MEETING MINUTES *continued*

Current events summaries

No comments were voiced.

Call to the public

John Sapero discussed that he would not be in attendance at the Planning Council meeting. Dee Feintuch would take his place.

Adjourn

The meeting adjourned at approximately 6:29 pm.